

SUGGESTED ESEA TIMELINE

Fall/Winter

- First consultation meeting takes place between the LEA and private school officials. If contact is not initiated by the LEA, private school officials should initiate contact to ensure that the process begins early enough.
- LEA requests count of low-income children for Title I purposes.

Late winter/Early spring

- Consultation meetings continued; the program for the next school year is designed and developed. The program will delineate what services will be offered to which students in each private school.
- Estimation of available funds should be provided by the LEA to private school officials to assist in the collaborative process of program design.
- Who will provide the services should be discussed, including a discussion of the provision of ESEA services by a third party.

Spring

- Program design should be finalized and plans put into action to staff the program either by the LEA or a third party. Necessary supplies and equipment should be purchased.
- Sign-off by the private school officials for the Title I program should occur **ONLY** if the consultation process has resulted in a high quality program that was collaboratively designed to meet the needs of private school students and promises a reasonable chance of improving the academic achievement of the participating private school students.

Late spring/Summer

- Private school officials should be informed of the progress in initiating the program for private school students so that the services can begin when school opens in the fall. If it is not progressing, steps should be taken to ensure the program will begin on time.

Early fall

- Consultation meeting occurs to evaluate the start-up of the program and make any necessary adjustments to ensure that students are receiving a high quality program that is meeting their needs. Preparations, including meeting dates, are made for the consultation process for the next school year.