



To: All Principals  
 From: Karen Tarabochia  
 Re: Future Principals  
 Date: September 17, 2012

**\*\*ACTION REQUIRED**

During the past few years this office has offered seminars for teachers who were in university programs to get their administration credentials. In these meetings aspects of the role of principal that are unique to the Catholic school were explored. The areas addressed were: principal as faith leader, financial considerations, the law and Catholic schools and governance.

In the past some of the new principals have been “graduates” of this program. I find them far better prepared for the job than many of us were when we began! I want to continue to offer this program, to those candidates who attended last year, and to new potential candidates. I need your help to identify potential and continuing candidates.

Please let me know if anyone in your building is pursuing an administration credential. You can notify me by e-mail or by faxing the form below. Please contact those who attended last year to ask if they wish to continue with the program for another year. The group will meet three times during the year and will cover different topics than covered last year.

These seminars are held on a school day, and in-services generally run from 9:00 a.m. to 3:00 p.m., with lunch provided. The first in-service date is coming quickly, the in-service dates for 2012-13 are below

<b>November 9, 2012</b>	<b>Finance</b>	<b>Cathedral Place 411A</b>
<b>December 6, 2012</b>	<b>Personnel</b>	<b>Cathedral Place 411A</b>
<b>February 7, 2013</b>	<b>Faith Leader</b>	<b>910 Marion South Orr</b>

Thanks you so much for your help!

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**Please list the name[s] of anyone on your faculty who is pursuing a credential in school administration:**

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**School:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Return to :** Linda McGowan  
[linda.mcgowan@seattlearch.org](mailto:linda.mcgowan@seattlearch.org) or 206 654-4651 fax