HUMAN RESOURCES DEPARTMENT BENEFITS SERVICES OFFICE



710 9TH AVENUE SEATTLE, WA 98104-2017 www.seattlearchdiocese.org

Memo

To: All Parish, School and Agency Principals, Bookkeepers and Administrators

From: Geralyn Mirante-Marley, Benefits Services

Date: May 22, 2013

Re: Open Enrollment Drawing Winners, Results and Thanks!

I am so pleased to announce that Sandra Bendix, an employee at St. Madeleine Sophie Parish won our drawing for the iPad. She was one of many, many employees who became eligible for the drawing by doing her on-line enrollment by May 8. Oscar Mejia, an employee at St. Elizabeth Ann Seton won the iPod Shuffle which was our second week drawing for those who enrolled by May 15.

The response to Open Enrollment was phenomenal. We only had 28 of over 2700 employees who didn't make the deadline.

I cannot thank all of you enough for getting the word out and working with your employees to get so many people enrolled. This is a great accomplishment. I have to give a shout of gratitude to the staff of Benefits Services as well those of you who answered so many questions and who worked so hard on this enrollment.

We are sending employees a postcard thanking them for enrolling and letting them know they can go in to the HrInTouch system and view their benefits at any time. We anticipate the mailing date for this postcard to be May 30.

The Benefits Services Office continues to work on the implementation of our enrollment system and subsequent changes to our processes and procedures. We will send you updates as needed for any changes that impact your own processes.

Thank you.

BSO\LHW/OE/2013-2014/OE Update Memo 5-22-2013