

To: Priests, Pastoral Coordinators, PAA's, and Principals

**From: Dennis O'Leary (denniso@seattlearch.org)
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RE: IRS Tax Refund Fraud Leadership Update

Date: 4/25/14

We are writing to update you about communication, resources and status of the investigation.

Notification Letters

The first set of notification letters will be mailed beginning early next week. A copy of the notification letter is attached. At this time, the source and scope of the breach are still not clear, and we do not yet know all of the people who may have had their personal information compromised. We are still trying to determine the full scope of individuals who may have been affected. We are therefore sending notification letters to those individuals who previously notified us that they believe they are a victim of a national tax fraud scheme, and whom we have confirmed provided us with their social security number within the last eight years. The first mailing is to approximately 4100 people. We will do subsequent mailings as people report. You will note in the letter that recipients are provided with an opportunity to enroll in TransUnion credit monitoring for two years at no cost.

DVD

Under separate cover you will be receiving a DVD created to provide parish and Catholic school employees and volunteers general guidance in relation to the issues of tax fraud and identity theft. Please make the DVD available to your employees and volunteers. The video recording includes a message from Archbishop Peter Sartain and a presentation by local tax consultant James P. Murphy. The video also has been posted online at the Archdiocese of Seattle website www.seattlearchdiocese.org. Those who have additional questions should be directed to the "Tax Fraud Information" page on the archdiocesan website.

FAQ

Also attached is an FAQ for you to use if you receive questions from employees or parishioners about the tax refund fraud. This document is intended for leadership rather than general parishioners but if you feel there are some questions that would be

helpful to a general audience feel free to reproduce those questions and answers in a separate document for a handout or bulletin insert.

Investigation

The IRS, FBI, and U.S. Attorney's office are continuing to investigate this event. We are continuing our internal investigation as well.

We are keenly aware that you are in the difficult situation of being the first responders to volunteers and employees, some of whom may be understandably upset or angry. Please do not hesitate to contact any of us if you have concerns, suggestions, or questions. Thank you for your support and understanding!