



TO: Parish and School Safe Environment Coordinators

FROM: Jenna Gardner *JG*
Safe Environment Coordinator
Office of Human Resources

RE: Safe Environment Meetings

DATE: March 19, 2015

SAFE ENVIRONMENT PROGRAM CHANGES - July 1, 2015

We have arranged a series of meetings to discuss the Safe Environment Program changes that will be implemented this coming July, 2015. **The meetings will explain in detail the changes and how they will affect your day-to-day work flow.** This includes: vendor changes, database changes, and automation of the program.

Please be sure to attend one of these meetings so that you have the information needed to move forward with the Safe Environment Program on July 1, 2015.

The meetings time and locations are listed below. **We ask that you email: sep@seattlearch.org to reserve your spot.**

- Tuesday, 4/7/2015- St. Charles Church-Burlington: 10:30 am-12:00 pm
- Wednesday, 4/8/2015- St. Mary Magdalen Parish Hall- Everett: 10 am- 11:30 am
- Monday, 4/13/2015- Holy Rosary Pastor Center-Edmonds: 10:00am-11:30 am
- Friday, 4/17/2015- St. Stephen the Martyr- Renton: 10:00 am- 11:30 am
- Monday, 4/20/2015- St. Olaf Parish Hall- Poulsbo: 11:00 am- 12:00 pm
- Wednesday, 4/22/2015- The Chancery- Isaac Orr Conference Room: 1:00pm- 2:30 pm
- Monday, 4/27/2015- St. Charles Borromeo Parish Center: 10:30 am-11:30 am
- Thursday, 4/30/2015- St. Rose Parish Hall- Longview: 11am- 12:00 pm