



Loretta

Nicole

**Merry Christmas
from
Parish Financial
Services**

Joan

Joan

Ed



Engaged Church Workshops

HURRY!

REGISTRATION DEADLINE IS DECEMBER 31ST!

Contact: ParishStewardship@Seattlearch.org

Knowing and Leading Parishioner Strengths

TWO DAY WORKSHOP

Monday, February 8th - Tuesday February 9th

8:30 AM – 3:30 PM Isaac Orr Room, Chancery

Cost: \$50 per person

Includes Both Days - Lunch Provided

Knowing and Leading Parishioner Engagement

TWO DAY WORKSHOP

Wednesday, February 10th - Thursday, February 11th

8:30 AM – 3:30 PM Isaac Orr Room, Chancery

Cost: \$50 per person

Includes Both Days - Lunch Provided

PREREQUISITES: Each participant is required to have purchased the book, *'Living Your Strengths'* and completed the online inventory prior to these workshops, and is required to have attended a prior General Session offered at either the 2009 Stewardship Formation Day or during the Strengths & Engagement workshops in August, 2009. Books can be purchased through Parish Stewardship for the discounted price of \$12.41. (Retail is \$24.95)

Strengths and Engagement General Session Summit

Friday, February 12th

9:30 AM – 3:00 PM Palisades Retreat Center, Federal Way

This General Session Summit is being offered for parish staff and lay leaders who missed the 2009 Stewardship Formation Days and the Strength and Engagement Workshops in August, 2009. It is a prerequisite for registration to future Strengths and Engagement Workshops (dates TBD).

Cost: \$25 per person

Includes Lunch



Effective January 1, 2010 the mileage reimbursement rate will be \$.50 per mile.

(See attached letter)



Lay Pension Contribution Alert

Benefits Services will mail the annual billing for contributions to the Archdiocesan Pension Plan for Lay Employees to all parishes, schools and agencies on January 15, 2010. Contributions are due January 31, 2010. Late contributions will be assessed a penalty to make up for lost earnings. Please watch for the bill to arrive, review the instructions and remit the contribution promptly. Thank you.

Tax Information for End of Year Contributions

In order for a charitable contribution to qualify as tax deductible for the 2009 tax year, it must be postmarked or received in the offertory collection or parish office on or before December 31st. Donations postmarked or received after this date must be posted to 2010 regardless of the date on the check.

Also, please remember when completing tax receipts for donors that they must include the disclosure that "no goods or services, other than intangible religious benefits, were provided in exchange for this contribution."



Archdiocese of Seattle

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Office of
Administration
And Finance

MEMO TO: Priests and Pastoral Assistants for Administration
FROM: Patrick Sursely, Mary Santi
DATE: December 17, 2009
RE: Mileage Rates

Internal Revenue Service has set the new "standard mileage rate," the rate is used to calculate the deductible costs for operating automobiles for business purposes. The new rate is .50 cents per business mile driven. The Archdiocesan policy is that we will reimburse at the IRS rate, therefore, effective January 1, 2010, reimbursement for miles driven for business purposes is to be .50 cents per mile.

Based on this change, the monthly car allowance for priests is \$500.00 per month effective January 1, 2010.

The policy for priests providing ministerial services for daily Mass or weekend help is .50 cents per mile for actual miles driven.

Please pass this information on to your bookkeepers.

Thank you.

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