

Parish Financial Services Newsletter



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2016 PAA Days/Gathering March 16 & 17th. Register now!

PAA Days will feature

- keynote speaker Ann Garrido, author of 'Redeeming Administration 12
 Spiritual Habits for Catholic Leaders in Parishes'
- State of the Archdiocese the latest on what is going on in the Archdiocese and the Pastoral Planning effort.
- Human Resources, Benefits, and Payroll Presentation (Thursday, March 17th)
- Breakout sessions with Communications, Information & Technology, Property & Construction, Schools, and Stewardship & Development Departments.

https://events.r20.constantcontact.com/register/eventReg? oeidk=a07ebspiwph6b440041&oseq=&c=&ch

* When Registering: (Two Night Stay) The First night (Tuesday March 15th) is a courtesy/optional night for those of you wishing to not have to drive in the early morning on Wednesday.

DAY OF MERCY 2016:

Priests are still needed on March 5th. Please contact Corinna Laughlin if available at <u>claughlin@stjames-catheral.org</u> or 206-264-2086. (See page 5 for more details)

PRF reminder & update to Withdrawal Request Form:

A new PRF withdrawal form is now available with a few revisions:

- 1) You no longer have to mail in the hard copy to us! Just as a best practice, call Justin Schrier (206) 382-4845 to confirm that is has been received after you fax it to us.
- 2) Please indicate if you are withdrawing from a 'Restricted' account; if so, you also need to provide a description of the purpose.
- 3) Additional processing time is needed for withdrawals for construction projects as Property and Construction also needs to authorize this paperwork.

Please use this new Form: http://www.seattlearchdiocese.org/Assets/PFS/271_PRFWithdrawalRequest1516.doc

For Deposits:

To deposit to your PRF account, please make checks payable to "PRF" or "CCAS" (for ARF accts). Assessment checks should be sent to "Attn: Accounting Office". For questions, please contact Loretta Griffin at (206) 382-4501 or Justin Schrier at (206) 382-4845.

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FULCRUM SCHOOL ENDOWMENT PROGRAM

If your school participates in Fulcrum's endowment program, please join us for an informative session with Mercer, our investment advisor, on the use of spending policies to better manage spending and and condewment levels in valetile markets. The masting will take place on a spending policies to be the masting will take place on a spending policies.



endowment levels in volatile markets. The meeting will take place on **Wednesday February 24**th **from 1:00 - 2:30pm** in the Large Orr conference room at 910 Marion Street.

In this meeting Mercer will review:

- The methods available to calculate spending
- · The implications of each spending method
- Examples illustrating each spending method and the effect a spending method can have on following:
 - -Ending market value of the portfolio
 - -Level of spending
 - -Percentage change in spending
 - -Volatility of spending
 - -Probability of retaining principle

We hope you will be able to join us for this session. Please feel free to invite anyone from your school and/or parish communities that you think would benefit from this information. You can RSVP to Ann Milkowski at ann.milkowski@fulcrumfoundation.org or (206) 219-5812.

Fulcrum Custodial Endowment Program Guidelines:

If your school does not currently participate in our program, but you would like to get more information on participating, please contact Ann Milkowski, Fulcrum Office Manager, at ann.milkowski@fulcrumfoundation.org or (206) 219-5812.

Archdiocesan schools with endowments that were invested with the Archdiocese of as of April 1, 2003 or thereafter are required to invest through Fulcrum. Endowments established prior to April 1, 2003 not invested with the Archdiocese are encouraged but not required to invest their funds through Fulcrum. Schools which are legal entities separate from the Archdiocese may not invest through Fulcrum.



Catholic Relief Services (CRS) and the Missions Office:

YOU ARE CORDIALLY INVITED TO JOIN US FOR A *FREE* LUNCHEON AT THE CHANCERY ON MARCH 2^{ND} WITH CATHOLIC RELIEF SERVICES' THOMAS AWIAPO.

A Discussion on the work of CRS in this 'Year of Mercy' with Thomas Awiapo, CRS Global Solidarity Coordinator, Ghana.

Orphaned before the age of ten, Thomas survived poverty and hunger in a small village in Ghana with the help of a CRS Food for Education program. Now, Thomas works for CRS, training community leaders in his home country and traveling throughout the United States sharing his story.

When

Wednesday March 2, 2016 from 12:00 PM to 1:00 PM PST Add to Calendar

Where

Isaac Orr Conference Center 910 Marion Street Seattle, WA 98104

* Complimentary lunch will be served.

Click on the link to RSVP:



Get more information

Register Now!

And since, like us, you are interested in seeing how our donations are put to use, here is the Catholic Relief Services (CRS) 2014 Annual Report, if of interest.

Thank you for your interest in global solidarity with our sisters and brothers around the world! We thank you for your service and hope to see you for lunch!

-Kelly, Veronica and J.L.

ARCHDIOCESE OF SEATTLE

PARISH FINANCIAL SERVICES

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Savings & Loan Manager (206) 382-4501 lorettag@seattlearch.org

<u>Justin Schrier:</u> Savings & Loan Accountant (206) 382-4845



Come for an <u>EXCLUSIVE DEBUT</u> of our new Annual Catholic Appeal Video!!



Narrated by Tom Hutyler (voice of the Mariners!), this video is nothing like anything we've ever done before. With sweeping views of the beautiful northwest, it highlights youth, family, parishes and our ministries and services! Inspirational to say the least!

PLUS!!! Cameos of some of our very own priests and seminarians!

You don't want to miss this!!!

VIEWING OF THE VIDEO will be at our ACA Leadership sessions that have already begun - REGISTER NOW - www.seattlearchdiocese.org/leadership

P.S. – if you've already registered, you do not need to register again. We're keeping track!



PARISH STEWARDSHIP SAVE THE DATE! May 5, 2016



When: Thursday, May 5, 2016

10:00 AM - 2:30 PM Lunch Included!

Where: Archdiocesan Chancery - Isaac Orr Conference Room

Why: 'Engagement' is about emotional connections and when parishioners have an emo-

tional connection to their parish, they give more, serve more and are much more likely to invite others to join them! Plan to come to this FREE workshop and learn ways to increase Engagement and see your parish come alive with Catholic steward-

ship!

Questions? Please contact Steve Homiack.

206-903-4619 or 1-866-381-2033



Day of Mercy

Celebrating the Sacrament of Mercy in the Year of Mercy

Saturday, March 5, 2016 9:00am—5:00pm

"Let us place the Sacrament of Reconciliation at the center once more in such a way that it will enable people to touch the grandeur of God's mercy with their own hands. For every penitent, it will be a source of true interior peace."

Pope Francis, Misericordiae Vultus

During Lent of this Year of Mercy, all are invited to participate in the Day of Mercy at St. James Cathedral. Confessors will be available throughout the day, beginning at 9:00am and concluding at 5:00pm. All are welcome to stop in, to spend time in prayer, and to celebrate the sacrament of Reconciliation, where we encounter the mercy of the Father.

St. James Cathedral 804 9th Avenue Seattle, WA 98104



www.stjames-cathedral.org

ARCHIVES has three statues we would like to remove from storage and give to a parish or school (see images below). St. Francis is made of metal (heavy) and would be suitable for indoor or outdoor placement. The Virgin and the Infant of Prague statues are both made of painted plaster. Please contact Seth Dalby (seth.dalby@seattlearch.org) for more information or to arrange a pickup.







Rev. Stephen Dudek Diocese of Grand Rapids

Stephen S. Dudek is a priest of the Diocese of Grand Rapids, Michigan. Currently he is pastor of two culturally diverse parishes and is the associate director of the Hispanic Ministry Office for his diocese. He teaches Cross Cultural Ministry for Aquinas College and the Instituto Cultural de Liderazgo en el Medio-Oeste (ICLM).

Alejandro Aguilera-Titus is Assistant Director of the Secretariat for Cultural Diversity in the Church at the U.S. Conference of Catholic Bishops. He has twenty five years of experience in ministry with a strong emphasis on leadership development and formation, catechesis, pastoral planning and ministry with young people.

When: March 16 and 17, 2016 Where: St. Thomas, Tukwila



Alejandro Aguilera-Titus USCCB

4415 S 140th St, Tukwila, WA 98168-4160

DESCRIPTION: This workshop was developed based on the responses of a recent study among a group of pastors who achieved a high level of integration and inclusion in the parishes where they serve. These recommendations help pastors and their pastoral teams respond to challenging ministerial situations and growing demographic changes. It also helps parishes discern pastoral planning strategies and opportunities that will lead to a higher level of stewardship. The workshop will be a hands-on experience, providing participants tools for analysis, diagnosis and effective pastoral responses on pastoral intercultural settings. Intended for Pastors and pastoral staff, Directors of Religious Education, Parish Council Members, Evangelization Team Leaders, Leadership and Transition Field Staff and any ministry leader interested in building unity in a culturally diverse parish.

For more information, contact

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Isaac Govea Tel. 206-382-4825 | Email: <u>isaacg@seattlearch.org</u> Philip Tran Tel. 206-382-4828 | Email: <u>philipt@seattlearch.org</u> Erica Cohen Tel. 206-382-4852 | Email: <u>ericac@seattlearch.org</u>

Archdiocese of Seattle - 710 9th Ave., Seattle 98104

Register: https://archdioceseofseattle.formstack.com/forms/so_that_they_may_all_be_one

GOALS FOR THE WORKSHOP

- Achieve a better understanding of the dynamics at play in intercultural settings
- Identify and explore intercultural competencies: skills, knowledge and 2. attitudes
- Learn best practices for intercultural ministry in different ecclesial 3. settings: parishes and diocesan ministries
- Practice problem solving and goal setting in pastoral settings, including 4. analysis, diagnosis and pastoral responses

DAY 1 SCHEDULE - March 16th

08:30	Registration
09:00	Introductions
09:05	Prayer – Enlargement of Tent
09:20	Block 1 – Intercultural Sensitivity and Competencies
10:30	Break
10:45	Block 2 — Spirituality and Praxis for Intercultural Ministry
12:00	Lunch
12:45	Block 3 – Best Practices: Mission, Welcome, Growth and
	Relationships
02:00	Break
02:10	Block 4 – Best Practices: Mentorship, Decision Making,
	Sharing Resources and Stewardship
03:30	Final Remarks
03:45	Adjourn

DAY 2 SCHEDULE – March 17 th		
08:30	Registration	
09:00	Prayer	
09:15	Introduction to Pastoral Situations: Analysis, Diagnosis and	
	Pastoral Responses	
10:45	Break	
11:00	Hands-on Pastoral Situations:	
	a. Description of Pastoral Situation	
	b. Identification of Roles	
	c. Intercultural Competencies Utilized	
	d. Insights for Pastoral Planning	
	e. Pastoral Principles and Responses	
12:30	Lunch	
01:15	(Continue) Hands-on Pastoral Situations	
02:00	Next Steps	
02:10	Evaluation	
02:20	Final Remarks	
02:30	Adjourn	



Fax: 206-382-4279 ARCHDIOCESE OF SEATTLE

WITHDRAWAL REQUEST FORM REVOLVING FUNDS

Date:				
T O :	Fax # (206) 382-4279 CCAS Parish Financial Services 710 9th Ave SEATTLE, WA 98104-2017	Withdraw Amount: \$ From Fund: 1) \(\cap \text{PRF} \) 2) \(\cap \text{ARF} \) 3) \(\cap \text{NPF} \)		
FROM:	Faxed by: Parish/Org: Address: City: Zip: Tel () Fax:	r Savings: S r Loan: L		
Is this from If Yes, ple	m a PRF Account that is designated as 'restricted'? YE ease describe how this transfer conforms with that restricted	ES r NO d purpose		
Signatu	ure(s):	Title:		
		Title:		
ľ	OPERATING EXPENSES CONSTRUCTION / MAINTENANCE Please note: Pastors are hereby delegated to sign contracts up to \$25,000 with the following exceptions: a) the project requires a building permit; b) the project involves worship space; c) the total cost of remodeling exceeds \$25,000 and the work is done under several contracts; d) the contracts are for architectural services; e) the contracts are asbestos-related, including removal. (See Many Gifts One Spirit: Administration and Finance Policy XXVII.) (Please include a brief description of the work to be covered by this request.)			
r r	PROPERTY / EQUIPMENT PURCHA OTHER:	,		
2) Ple	ease Check One:			
Bank	transfer to checking account Send Check Routing) ABA# ansfers take 2-3 business days. Please fill out all information	Acct#		
wwwwww For offi -Wi	ice use only: Initials:thin 3 'business day' hours of the transfer request being received,	the request will be processed and forwarded to an authorized signer.		

ui the transfer request is for construction, please allow additional time, for the Property and Construction office to process and authorize.)

-If all paperwork is completed and signed by 2pm, the check will be mailed the same day.

Once the check is put in the mail, we cannot rescind this action. If timely arrival of funds is needed, the wire transfer option should be considered**.