



OCS Bi Weekly Update

November 20 – December 3, 2016

Nuggets of Awesomeness!

Excellence in Catholic Education

- ❖ Congratulations to St Mark for completing their Accreditation visit last week.
- ❖ Congratulations to the following Fall Sports Teams: **Football** - O'Dea HS, Archbishop Murphy HS, and Eastside Catholic HS are moving on to finals; **Volleyball** - Bellarmine Prep - 3rd Place in 4A, and Archbishop Murphy 3rd Place in 2A; and **Soccer** - Seattle Prep - 3rd Place in Girls 3A, Bishop Blanchet - 4th Place in Girls 3A, and Archbishop Murphy HS - 3rd Place in Girls 2A

SUPERINTENDENT

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After reviewing the data we have accumulated about our Catholic school programs and the potential parents / students who might enroll in our schools, I am convinced that our schools have what potential parents want and need. Catholic schools are outstanding ... we are very good at what we do. Our students receive more than 150 hours of religious instruction each year, which is critical in today's society where family values are needed more than ever. From the academic standpoint, our students continue to score significantly better than their public and private school peers. When it comes to safe and caring environments, our schools are child – centered caring communities supported by parents who are involved in the education of their children. And to top it all off, we have extraordinary employees, dedicated to their individual vocation as Catholic educators, whose vision, energy, and enthusiasm for children is the industry benchmark. In sum, Catholic schools are excellent options for children and their families.

As I type this, I am thinking of Lee Iacocca, the former CEO of Chrysler. As the CEO of the giant auto maker during a very challenging time, he introduced the world to the mini-van, the K Car, and the 5 year/50,000 mile warranty. He revolutionized the auto industry with his vision and belief in the company. Mr. Iacocca was so confident in these cars, he was often quoted saying, "If you can find a better car, buy it". I believe that at this time, in Western Washington, we could say the same about our schools. Although I don't know how a "warranty" would fit into K-12 education, I am sure that if prospective parents can find a better education for their children, they should take advantage of it. I simply don't think it exists!

Have a great Thanksgiving break!

IMPORTANT DATES TO REMEMBER:

Thanksgiving November 24-25, 2016 OCS offices will be closed Thursday and Friday	Executive Principal Meeting December 13, 2016 10:00 – 2:00, Orr Conference Room
Retired Catholic School Administrators' Breakfast – All Principals are invited to attend December 9 – Large Orr Conference Room - OCS	Christmas December 23 – 27, 2016 OCS offices will be closed Friday - Tuesday
Leadership Academy December 13, 2016 2:00- 6:00 PM, Orr Conference Room, Chancery	New Years January 2, 2017 OCS offices will be closed on Monday

LEADERSHIP DEVELOPMENT

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LEADERSHIP ACADEMY

The second Leadership Academy meeting is scheduled for

WHEN: Tuesday, December 13th, 2:00PM-6:00PM

WHERE: Archdiocese Chancery (Orr Conference Room), 910 Marion Street

WHO: All new and aspiring principals

Class 1: *The Fundamentals of Catholic School Finance*

Class 2: *Building and Maintaining a School Budget*

Instructors: Frank Feeman, Scott Bader and Tim Hunt

Register here: <http://www.ocsw.org/web-form/view.php?id=220312>

Future Leadership Academy Dates: Jan 10, Feb 7, Mar 14, Apr 11, May 9 and June 13. If you have any questions regarding the Leadership Academy feel free to contact me.

E-RATE & TECHNOLOGY

Tom O'Callahan

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E-RATE TASK FORCE

Tom attended the 2017 USAC/E-rate program seminar. So far, it looks like there will be little or no process changes to note. Filing Internet service funding requests for existing E-rate schools can start in mid-December with a target completion date of January 31st.

All schools new to E-Rate must register in the USAC web site. The goal is to register the remaining 30+ schools with E-Rate by December 7th. These are the updated registration instructions.

<http://www.ocsw.org/files/uploads/ITAG/2017%20School%20E-Rate%20Registration%20and%20Consultant.pdf>

TECHNOLOGY STRATEGY AND PLANNING

An invitation to school leaders to complete the Survey Monkey 2016 School Technology survey was emailed last month. Thanks to the 36 schools that completed the survey as of November 17th. The goal is for all schools to complete the survey.

Tom will be contacting school leaders and technology staff to help with survey completion, review the OCS/ITAG Technology Statement of Direction, and the Fulcrum IT Network Modernization Fund.

EARLY LEARNING & GOVERNMENT PROGRAMS

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OCS GOVERNMENT PROGRAMS PAGE GOES LIVE!

[Check it out](#) to find resources for federal title programs, IDEA special education services, child nutrition programs, and more! Remember to bookmark the page: ocsw.org/government-programs.php

TITLE PROGRAMS REMINDERS

1. Know and monitor your allocation(s) for this school year. All districts should have shared this information with schools by now.
2. Make a plan to use your allocation(s) well. Check out this [planning worksheet](#) to help plan your Title IIA spending.

FINAL REMINDER – SIS REQUEST FOR INFORMATION

Thank you to the 18 schools that have participated so far. [Click here](#) to access and complete this survey by **Wednesday, November 23rd**. This survey is for elementary schools only.

PRESCHOOL SURVEY

So far 23 early learning directors have responded to the [preschool survey](#). Please respond by **December 1st**. Remember that **PRESCHOOL** describes any education that a child receives before Kindergarten, no matter his/her age.

WASHINGTON'S ESSA CONSOLIDATED PLAN

The WA ESSA Consolidated Plan is now open for public comment. OSPI is accepting feedback on its plan to implement ESSA until December 15th. [Click here](#) to review the plan and provide input. Section 6 of the plan is the most relevant to Catholic schools.

DATA MGMT & ESSENTIAL SERVICES

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INDICES OF VITALITY:

New principals: To review information about the Indices of Vitality reports, please visit: <http://www.ocsw.org/site/content.php?r=1768-Database-CSED-CSEP-Admin-Help>

2016 IOWA COHORT

Schools should have their testing data. OCS is awaiting for the data disk to populate the online database. This usually occurs around Thanksgiving so please keep checking in to see 2016 IOWA data as it is uploaded.

[IOWA Annual Achievement Data - ISL B-3](#)

[2016 IOWA Form E-CCSS Consortium](#)

LAST CALL FOR H.S. GRIT SCORES SPREADSHEET

The Scholastic –Academic Excellence page for high schools will use the GRIT Scores. HS Administrators: Please send these to OCS when they are ready.

DIVERSIFIED LEARNERS COMMITTEE

The next Diversified Learners Executive Committee will be **Tuesday, December 6 from 9 AM to 11:30 AM** at St. Madeline Sophie School, Bellevue. The DL regions are interested in having a presence on the Friday, March 10th Regional Curriculum Day.

ACCREDITATION

Kristin Dixon	Kristin.dixon@seattlearch.org	206-382-4872
Karen Tarabochia	Karen.tarabochia@seattlearch.org	206-382-4860

ELEMENTARY ANNUAL PROGRESS REPORTS

At the Principal meeting on November 10th, Kristin Dixon distributed the annual progress report to each school that is required to complete one this year. At the meeting, she explained the new changes on the report. In addition to the hard copy you received at the meeting, an email was sent to you with an attachment of the electronic version. The schools that are required to attend a mid-term review also received their information packets.

Please email your completed report to Kristin.dixon@seattlearch.org and Janeal.grosinger@seattlearch.org before January 6, 2017.

GOVERNANCE, OPERATIONS, & PERSONNEL

Karen Tarabochia	Karen.tarabochia@seattlearch.org	206-382-4860
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HOLIDAYS FOR FULL-TIME EMPLOYEES

(Excluding those with covenants)

Please refer to **Schools Policy 3.26 HOLIDAYS** for questions concerning paid holidays for full time, support staff employees. Administrators should include holidays when calculating the number of days a support staff employee is budgeted to work (e.g. secretary is scheduled to work 180 instructional days, 10 days before the school year starts, and 10 days after the school year ends.) The ten recommended days are listed in the policy. Breaks in the school year are NOT holidays.

Schools Policy 3.29 VACATION There were some questions concerning Support Staff employees and Veteran's Day. This was a paid holiday since most schools were not in session. Unless the employee's specific work agreement stated this was a holiday, support staff employees would need to work that day, use a vacation day, or not be paid for the day. This is a change from past years.

SCHOOL COMMISSION/PARENT CLUB TRAININGS

THANK YOU to the schools hosting the School Commission/Parent Club trainings. These sessions have been well attended and a source of great conversations and sharing of best practices between the participants. The

OFFICE FOR CATHOLIC SCHOOLS

SUPERINTENDENT SCHOOL SITE VISITS

The following schools are scheduled for school site visits in the next 2 weeks:

- November 21, 2016 - no visits this week due to the Thanksgiving holiday.
- November 29, 2016 – St Catherine School, St Matthew School, St Mary Magdalen School

HIGH SCHOOL LEADERSHIP DINNER

Please reserve March 29, 2017 for the High School Leadership Dinner. Please select 4 senior students who are leaders in your school to attend this dinner with the Archbishop. Online registration and more information will come in January.

RETIRED CATHOLIC SCHOOL ADMINISTRATORS' BREAKFAST

On December 9th, in the Large Orr Conference Room, OCS will be hosting our first annual "Retired Catholic School Administrators' Breakfast". We've sent out more than 50 invitations to former Catholic school administrators and asked them to join us in a celebration of Catholic schools. If there is a person you'd like to see on the invite list, please contact Janeal with the name and contact information as soon as possible. And if you'd like to join us for breakfast that day, please RSVP with OCS. We'd like to make this annual gathering a morning of collegiality and storytelling for the benefit of Catholic schools in the Archdiocese of Seattle.

volunteers have appreciated getting the information to help understand their consultative roles in supporting the school. There are still spots open to schedule a training.

FINANCE & MARKETING SERVICES

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PROFESSIONAL DEVELOPMENT

OCS and Fulcrum are partnering to provide high-quality, relevant professional development for the marketing, enrollment, and advancement personnel. Additional local school visits and regional group visits can be scheduled, when available.

- Parish Outreach - January 18, 2017
- Events for Impact - February 15, 2017
- Registration and Retention - March 22, 2017
- Endowment Basics and Major Gifts – May 17, 2017

CURRICULUM, INSTRUCTION, & ASSESSMENT

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IFG-ACRE INFORMATION

The ACRE helps schools, parishes and diocesan leaders evaluate the faith knowledge and attitudes of students in Catholic schools.

- Tests are administered in two formats: on-line or the paper/pencil option.
- The test window is the month of April.
- Schools have two years to implement.
- Order materials here: <https://ncea.caltesting.org/>
- Overview Brochure available for download: <https://ncea.caltesting.org/docs/201...REbrochure.pdf>

To order, you will need to refer to your NCEA membership number, refer to your membership card. If you cannot find your membership card, contact NCEA at 1-800-711-6232 or phone the OCS.

MAP ASSESSMENT UPDATE

- Will your school MAP test in January? Participation in the January testing is optional. Rosters with updated information will be due prior to Thanksgiving break, Friday, November 18. The test window is January 4 – 27, 2017.
- The spring testing window remains May 1 – May 19, 2017. Rosters will be due Friday, March 31, 2017. Rosters can be submitted prior to the deadline.
- As we move into next year, rosters will be due prior to the close of the 16-17 academic year. Schools can always go back in the fall and add students.
- Within the next two months, NWEA will offer an OCS webinar in the continued use of data with your teachers to help make instructional decisions. More information to come.
- New to MAP? Look for an email from my office outlining the process for professional development and rostering students.