

Preparing for ESSA Consultation

- Title I
 - What was the total administrative cost for private and public school students last year?
 - How many low income students attend private schools? How many low income students attend public schools?
 - What is the private school administrative cost this year? How did you calculate this cost?
- Title IIA
 - What was the total administrative cost last year?
 - What is the administrative cost this year?
 - Will I be able to carry over my Title IIA funds into the 17-18 school year? If not, when does the 16-17 fiscal year end?
 - *If your district was not able to provide you with Title IIA services in a timely manner, then they can carry your IIA funds over to next school year. See below.*

New Requirement: Obligation of Funds

Funds allocated to an LEA for educational services and other benefits to eligible private school children, teachers and other educational personnel, and families **must be obligated in the fiscal year for which the funds are received by the LEA.**

(ESEA sections 1117(a)(4)(B) and 8501(a)(4)(B).)

N-6. What is the purpose of this requirement given that an LEA may carry over funds from a given fiscal year and spend those funds in the succeeding fiscal year?

The **purpose of this requirement is to ensure that an LEA uses the funds available** under Title I or a covered program under Title VIII to provide equitable services in the fiscal year for which the funds were appropriated to ensure that eligible students, teachers and other educational personnel, and families **receive the services to which they are entitled in a timely manner.** This provision reinforces the requirement that an LEA conduct timely consultation with private school officials to design appropriate equitable services so that those services can begin at the beginning of the school year for which the funds are appropriated.

N-7. May an LEA carry over unobligated funds despite this new statutory requirement regarding obligation of funds?

In general, to ensure that equitable services are provided in a timely manner, an LEA must obligate the funds allocated for equitable services under all applicable programs in the year for which they are appropriated. (ESEA sections 1117(a)(4)(B) and 8501(a)(4)(B).) **There may be extenuating circumstances, however, in which an LEA is unable to obligate all funds within this timeframe in a responsible manner. Under these circumstances, the funds may remain available for the provision of equitable services under the respective program during the subsequent school year.** In determining how such carryover funds will be used, the LEA must consult with appropriate private school officials. (ESEA sections 1117(b) and 8501(c).)

Formula to Determine Amount for Title IIA, Private School Equitable Services Allocation	Example	My District
A. Number of Students		
A1: District Enrollment	900	
A2: Private School Enrollment (this includes all private schools in district who participate in Title IIA)	100	
A3: Total Enrollment= A1 + A2	1,000	
B. Title IIA Allocation		
B1: Total District Allocation	\$1,000,000	
B2: Administrative Costs (for public and private school programs) *Ask the district what this cost was last year for a point of comparison	\$50,000	
B3: District Allocation Minus Admin Costs= B1- B2	\$950,000	
C. Per Pupil Rate		
C1: B3 divided by A3	\$950	
D. Equitable Services Allocation		
D1: Amount the district must reserve for equitable services for private school teachers and other educational personnel= A2 X C1	\$95,000	
E. Title IIA Allocation for My School		
E1: Per Pupil Rate (C1) X Number of Private School Students in My School (Ex: 70 students)	\$66,500	

*Adapted from the November 2016 [Fiscal Changes and Equitable Services Non-Regulatory Guidance](#), P-2 (page 35).

- Sample District (Title IIA)
 - District Enrollment= 800
 - Private School Enrollment= 200
 - Total District Title IIA Allocation= \$1,000,000
 - Administrative Costs= \$50,000
 - 100 students enrolled in my school

Formula to Determine Amount for Title IA, Private School Equitable Services Allocation	Example	My District
A. Number of Students		
A1: Public School Low-Income Students in Title I Attendance Areas	900	
A2: Private School Low-Income Students in Title I Attendance Areas	100	
A3: Total Number Low-Income Students in Title I Attendance Areas	1,000	
B. Equitable Services Allocation		
B1: Proportionate Share for Equitable Services= $A2/A3$	10%	
B2: District Title IA Allocation	\$1,000,000	
B3: Amount the district must reserve for equitable services for private school students= $B1 \times B2$	\$100,000	
C. Equitable Share Parent/ Family Engagement		
C1: If district total allocation (B2) is over \$500,000= 1% of B2 If district total allocation (B2) is less than \$500,00, write \$0.	\$10,000	
C2: Equitable Share of Parent/Family Engagement Set Aside= $B1 \times C1$	\$1,000	
D. Equitable Services Administrative Costs		
D1: The district is required to calculate an administrative cost for administering services to private schools. In the past, administrative costs were calculated for administering combined services to public and private schools. Ask your district what their administrative costs was last year, and multiply that number by B1 to get a sense of whether or not the administrative cost is reasonable.	\$10,000	
E. Amount for Private School Services		
E1: Equitable Share- Parent/ Family Engagement Set Aside- Administrative Costs (B3- C2- D1)	\$89,000	
F. Per Pupil Allocation for Private School Services		
F1: Amount for Private School Services/ Private School Low Income Students ($E1/A2$)	\$890	
G. Title IA Allocation for My School		
G1: Per Pupil Allocation (F1) X Number of Low Income Students in Title I Attendance Areas in My School (Ex: 20 students)	\$17,800	

*Adapted from the [OSPI Planning Tool for Title IA Equitable Services](#)

- Sample District (Title IA)
 - Public School Low-Income Students= 1,000
 - Private School Low-Income Students= 200
 - Total District Title IA Allocation= \$2,000,000
 - Equitable Services Administrative Costs= \$10,000
 - 50 Low-income students in my school