

OCS School Data Collections and Reports

Data Collections

Catholic Schools Employee Database (CSED): The CSED is an online employee dynamic database which allows local school leaders to establish specific roles and permissions of access for their school employees. The employee's school email address becomes the primary vehicle to deliver information and resources to support our teachers and leaders. The CSED generates dynamic and immediate contact lists or rosters locate school personnel by their roles and/or positions, or by geographic regions. This is the location to find teachers by grade level, subject area, and/or region.

Fall Data Collection: The Office for Catholic Schools (OCS) formally collects compliance data from all 74 schools during the last two weeks of September. What do we collect?

- **General School Overview** - includes program information such as student participation numbers in federal title programs.
- **Student Enrollment Data** - by ethnicity, by race, by gender, by grade level.
- **Faculty Data** - Professional staff by ethnicity and religion, professional staff by race and religion, full-time and part-time professional staffing.
- **School Budget** - tuition, financial information.
- **Indicators** – Yes/No questions about school administration
- **Instructional Materials** - instructional materials being used in the school to positively impact student learning.
- **Assessments** - formative and/or summative assessment tools actively used within the school.

Spring Data Collection: This smaller collection during the first two weeks of June gathers information on graduation data, as well as, school and student achievements.

Additional Online Surveys: Via Survey Monkey and Mach Forms, OCS occasionally collects information on Technology, Pre-School Programs and Government Programs participation, plus online registration for events and meetings.

Annual Reports for School Leaders

School Data Book: This is a printed summary of the Fall Data Collection and is distributed at the Fall Principal Meeting. It includes NCEA required reports, Longitudinal Enrollment, Ethnic and Racial Trends, Programs, Regional data grouping and a Quick Data Reference Guide.

Indices of Vitality: A comprehensive report of data for an individual school. It is distributed in both print and PDF format at the Winter Principal/Pastor Meeting.

Online Reports for School Leaders

School leaders will find the following reports on their **MyDesk** page after login to **ocsww.org**.

All School Calendars: Each school is required to submit an annual academic calendar electronically each spring for the Superintendent's approval. This report allows schools to review calendars collectively to study shared vacation patterns, identify key events such as Auctions and Open House dates plus track the number of instructional teaching days and instructional hours.

Assessment Search: School leaders are asked to update their information as changes occur in the area of assessment. This search allows the user to filter the search by test name, usage, grade(s), school(s) and/or region.

Core Data Reports (Includes the following categories):

- Annual School Data Books
- Indices of Vitality Composite Reports
- Regional Enrollments
- School Capacity
- Diversified Learners
- Government Programs
- Archdiocese of Seattle Annual Reports

Instructional Materials Search: School leaders are asked to update their information regularly as instructional materials are updated to support the curriculum standards within their school. This search allows the user to filter the search by subject area, grade(s), school, deanery or specific titles.

School Achievement (Spring Data): This report annually documents local school graduation data, achievements and expands the tracking of important student success indicators and milestones.

School Data Annual Report: This is the online archive of the last eight years of the annual Fall Data Collection. It includes data used for both the Annual School Data Book and the Indices of Vitality. Using the Advanced Search option you can select a year, choose a region, and choose a section that you are interested in studying. Sections include: Data Summary, School programs, School Locations, School Ethnicity, Students by Grade, Staff Ethnicity, Staff Religion, Financial Data, and Salary/Contract days. Export to Excel is an efficient way to export data and statistics into any of your school planning documents.